



Executive Committee

Association of Old Crows
1001 N. Fairfax St., Suite 300
Alexandria, VA 22314

MINUTES

15 August 2025



THOSE PRESENT

Executive Committee

☎ Tony Lisuzzo, President

☎ Dennis “Mancub” Monahan, Secretary

☎ Erik Bamford, International

☎ Amanda Brockermeyer, Vice President

☎ Jim Utt, Treasurer

☎ Shelley Frost, Executive Director

Legend:

☒ Present

☐ Not Present

☎ Present by Zoom/Telephone

CONVENED

President Lisuzzo convened the Executive Committee (EXCOM) for a non-scheduled meeting at 1600 EST, Friday, 15 August 2025 via TEAMS teleconference.

DISCUSSION TOPICS – the following was discussed

Kathy Hartness requested approval for the AOC to bring in and sponsor the Operation Gratitude Team for this years’ Annual Convention & Symposium. We have attempted to get an external sponsor the past two years with no success, but feel very strongly that we, especially in the current political climate, need to be showing that we support the warfighter (and provide mission-critical information for them) via our event. Details are as follows:

- The activity involves having symposium attendees put together care packages for deployed service members.
- Each care package will contain basic toiletries and can be branded with AOC logo. Attendees can put individualized messages in them as well.
- Having this program onsite where attendees can help pack items, write personal notes, etc. to send to troops is not only a great opportunity for AOC to give back, but also has some really great optics for us as an organization.
- Total package includes an Operation Gratitude staff member onsite to assist.
- Options that can be selected include:
 - 500 care packages for ~\$19,000
 - 750 care packages for ~\$27,000
 - 1000 care packages for ~\$34,000

Kathy had originally proposed this opportunity to the AOC Education Foundation (AEF) but the AEF Strategy Committee felt it would divide AEF Leadership's focus away from the other fundraising activities they have underway during a critical time in the fiscal year.

Kathy was presenting this to the EXCOM so that she could get an out-of-cycle meeting scheduled to brief the AOC Board of Directors (BoD) for support. The next regular BoD meeting is currently scheduled for 9 October 2025. This decision needed to be made quickly to guarantee the effort.

After significant discussion, the EXCOM came to the following conclusions:

- **OpMan 13** – Bylaws of the Association of Old Crows **does apply** because of the following language contained within Article V:
 - *“Section 5.01 Powers. The Executive Committee shall be responsible for the affairs of the AOC, subject to the direction of the Board of Directors. It shall ensure that the resolutions of the Board are properly implemented and that actions requiring authorization between meetings of the Board are approved and authenticated.”*
- **OpMan 21 (App B)** – Financial Management (Procurement Policy) **does not preclude** the EXCOM from deciding on this proposal.
 - The cost of the lowest offering (500 care packages) is below \$20,000.
 - This is not a recurring cost so no budget amendment is required.
- **OpMan 22** – Reserve Fund Policy **does not apply** because this is not a capital purchase or starting capital for a business opportunity.
- The AOC could pay for this activity and co-brand the activity with the AEF to increase awareness.

DECISIONS

It was **MOVED and SECONDED** (Monahan/Brockermeyer) to **APPROVE** up to \$20,000 to fund this initiative as presented. **MOTION PASSED.**

CONVENED

President Lisuzzo **ADJOURNED** the meeting at 1700 hours EST, 15 August 2025.

RESPECTFULLY SUBMITTED

Presented by the Secretary for APPROVAL by the Executive Committee on 9 October 2025.

Dennis Monahan

Dennis Monahan, Secretary

9 October 2025

Date